**Munikumar Challagulla**

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Date: 04-08-2020

Dear HR,

I am writing to inform you that I will be leaving AIA Singapore Pte Ltd due to personal reasons. Although I have enjoyed working with you, due to personal reasons necessitate that I vacate my position and focus on improving my current situation at home.

I will do whatever necessary to ensure smooth transition after I move on. Please do not hesitate to reach me out for any details.

I would like to thank my manger Zhai, David-B helping me to have a comfortable time throughout my tenure. And like to thank my teammates Park, Jihwan and Raja, Sumathi. Once again, thank you so much for the opportunity to be part of AIA Singapore Pte ltd. I do hope we can stay in touch and look forward to working with you in future. Many thanks for understanding.

Sincerely,

Muni